



Government Vidarbha Institute of Science & Humanities, Amravati. (Autonomous)

Application for issue of Merit Certificate

(Incomplete application form shall be rejected)

Date: / /20

To,

**The Controller of Examinations
Govt.Vidarbha Institute of Science &
Humanities, Amravati. (Autonomous)**

Subject: - To issue Merit Certificate on attaining Merit position in Examination.

Reference: - Notification No. ----- Dated ----- in -----
Examination, held in Summer / Winter-----

Sir,

I the undersigned beg to submit that I have got merit position in above University Examination, hence I request you to issue me the Merit Certificate. Details of examination and information are furnished below: -

- 1. Name (in full) of Candidate: -----
(English Capital Letters)
- 2. Name of Exam: -----
- 3. Year of Exam.: ----- Summer / Winter: -----
- 4. Roll No.: -----
- 5. Order of Merit in Merit list: -----
- 6. Fee Rs.50/- paid Online Receipt No. ----- Date ----- D.D. No. -----
Dated ----- of Bank ----- enclosed.
- In favour of The Director, Government Vidarbha Institute of Science and Humanities, Amravati.
- 7. Attested xerox copy of Marksheet is enclosed.
- 8. Attested xerox copy of University Gazette Notification, enclosed.

Yours faithfully,

Date: -----

(-----)

Address: -----

Date of Receipt of Application: -----

Date of Issuing Certificate: -----

Acknowledgement

Received application dated ----- from Shri / Ku. -----
----- Merit Certificate shall be handed over on ----- after 4
pm from window No.01

Date: -----

Signature of Clerk -----